

BELLEVUE PLACE METROPOLITAN DISTRICT

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<https://bellevueplacemd.colorado.gov/>

NOTICE OF SPECIAL MEETING AND AGENDA

Board of Directors:

Brian Mulqueen

Cynthia Myers

VACANT

VACANT

VACANT

DATE: November 14, 2022

TIME: 10:00 A.M.

LOCATION: VIA ZOOM

Please email Peggy Ripko if there are any issues (pripko@sdmsi.com).

Join Zoom Meeting

<https://us02web.zoom.us/j/7601691090?pwd=R3B3cjMwdG5XeHlVNENwNU5MddRDZz09>

Meeting ID: 760 169 1090

Passcode: 488323

Dial in: 1-253-215-8782

Term/Expiration:

2025/May 2025

2023/May 2023

2023/May 2023

2025/May 2025

2025/May 2025

I. ADMINISTRATIVE MATTERS

- A. Confirm Quorum. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda; confirm location of the meeting, posting of meeting notice, and designate 24-hour posting location.
- C. Acknowledge Resignation of Eric Dome from the Board of Directors of the District, effective May 16, 2022 (enclosure).
- D. Discuss results of May 3, 2022 Regular Election (enclosure).
- E. Consider appointment of officers.

President: _____

Secretary: _____

Treasurer: _____

Assistant Secretary: _____

Assistant Secretary: _____

- F. Discuss vacancies on the Board.
- G. Review and consider approval of October 20, 2021 Special Meeting and November 29, 2021 Special Meeting minutes (enclosures).
- H. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Review and consider approval of Resolution Establishing 2023 Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- I. Discuss §32-1-809, C.R.S. (Transparency Notice) reporting requirements and mode of eligible elector notification for 2023.

II. PUBLIC COMMENT

III. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims for the period beginning November 1, 2021 through September 30, 2022, in the amount of \$_____ (to be distributed).
- B. Review and accept unaudited financial statements through the period ending September 30, 2022 (to be distributed).
- C. Discuss funding of operations expenses and consider approval of a funding agreement between the District and Century at Belleview Place, LLC, if necessary.
- D. Conduct Public Hearing to consider further amendment of the 2021 Budget. If necessary, consider adoption of Resolution to Amend the 2021 Budget (to be distributed – draft 2021 Budget Amendment and Resolution).
- E. Review and consider approval of the draft 2021 Audit and authorize execution of Representations Letter (to be distributed).
- F. Consider engagement of Wipfli LLP for preparation of 2022 Audit, for an amount not to exceed

- \$_____.
- G. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (to be distributed – draft 2022 Budget Amendment and Resolution).
 - H. Discuss Operations Fee and Working Capital Fee. If necessary, consider adoption of an Amended and Restate Resolution Regarding the Imposition of District Fees.
 - I. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures - preliminary Assessed Valuation, draft 2023 Budget and Resolution). 16
 - J. Review and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
 - K. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
 - L. Consider appointment of District Accountant to prepare the 2024 Budget.
- IV. LEGAL MATTERS
- A. Discuss status of conveyance of landscape tracts.
 - B. Review and consider adoption of Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.
- V. COVENANT ENFORCEMENT / DESIGN REVIEW
- A. Discuss Parking Rules and Regulations and enforcement matters.
 - B. Discuss and consider adoption of Resolution Amending and Restating the Parking Rules and Regulations (to be distributed). Authorize any action necessary in connection therewith. [**Adjourn to executive session pursuant to Section 24-6-402(4)(b), C.R.S., to receive legal advice regarding Parking Rules and Regulations (if necessary)**].
- VI. OPERATION MATTERS
- A. Ratify approval of Service Agreement for Landscaping Services between the District and Consolidated Division Inc. d/b/a CDI Environment Contractor (enclosure).
 - B. Review proposal for dog station maintenance from Pet Scoop, Inc. and approve Service Agreement for said services (enclosures).
 - C. Review proposal for sidewalk and stair repairs from HARTCO, Inc. d/b/a CAM Services and approve Service Agreement for said services (enclosure).
 - D. Review and consider approval of Proposal from Consolidated Division Inc. d/b/a CDI Environmental Contractor for 2022-2023 Snow Removal (enclosure).
 - E. Review and consider approval of Service Agreement for Towing Services between the District and Towing Operations, LLC d/b/a Wyatt’s Towing (to be distributed).
- VII. OTHER MATTERS
- VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**
- Informational Enclosure:
- Memo regarding New Rate Structure from Special District Management Services, Inc.