

BELLEVUE PLACE METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254

Fax: 303-987-2032

<https://bellevueplacemd.colorado.gov/>

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Cynthia Myers	President	2027/May 2027
VACANT		2025/May 2025
VACANT		2027/May 2027
VACANT		2025/May 2025
VACANT		2025/May 2025

DATE: November 21, 2023

TIME: 6:00 P.M.

LOCATION: VIA ZOOM *Please email Peggy Ripko if there are any issues (pripko@sdmsi.com).*

Join Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial in: 1-253-215-8782

I. ADMINISTRATIVE MATTERS

- A. Confirm Quorum. Present Disclosures of Potential Conflicts of Interest.

- B. Approve Agenda; confirm location of the meeting, posting of meeting notice, and designate 24-hour posting location.

- C. Acknowledge resignation of Brian Mulqueen from the Board of Directors effective July 28, 2023 (enclosure).

- D. Discuss results of May 2, 2023, Regular Election (enclosure).

- E. Discuss Board vacancies.

F. Consider appointment of officers:

President: _____
Treasurer: _____
Secretary: _____
Assistant Secretary _____
Assistant Secretary: _____

G. Review and consider approval of November 14, 2022, Special Meeting Minutes (enclosure).

H. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Review and consider approval of Resolution Establishing 2024 Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

I. Discuss insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime and cybersecurity) [District's existing Position Schedule Bond is valid through May 8, 2024].

- i. Discuss need for cyber security and increased crime coverage.
- ii. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
- iii. Authorize renewal of District's insurance and Special District Association ("SDA") membership for 2024.

J. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).

II. PUBLIC COMMENT

A. _____

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims for the period beginning _____, 2023 through _____, 2023, in the amount of \$_____ (to be distributed).

- B. Review and accept unaudited financial statements through the period ending _____, 2023 (to be distributed).

- C. Discuss funding of operations expenses and consider approval of a funding agreement between the District and Century at Bellevue Place, LLC, if necessary.

- D. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution to Amend the 2023 Budget.

- E. Ratify approval and filing of 2022 Audit and execution of Representations Letter (to be distributed).

- F. Consider engagement of Wipfli LLP for preparation of 2023 Audit.

- G. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures - preliminary Assessed Valuation, draft 2024 Budget and Resolutions).

- H. Review and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).

- I. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

- J. Consider appointment of District Accountant to prepare the 2025 Budget.

IV. LEGAL MATTERS

- A. Acknowledge acceptance of Tracts B, C, D, E, and F Shalom Park Subdivision Filing No. 4, Arapahoe County, Colorado.

- B. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
-

V. COVENANT ENFORCEMENT / DESIGN REVIEW

- A. Update regarding covenant enforcement.
-

VI. OPERATION MATTERS

- A. Ratify approval of Task Order No. 2 to the Master Service Agreement for Landscaping Services between the District and Consolidated Divisions Inc. d/b/a CDI Environmental Contractor for 2023 Landscaping Services (enclosure).
-

- B. Ratify approval of Task Order No. 3 to the Master Service Agreement for Landscaping Services between the District and Consolidated Divisions Inc. d/b/a CDI Environmental Contractor for removal and replacement of sod (enclosure).
-

- C. Ratify approval of Task Order No. 4 to Master Service Agreement for Landscaping Services between the District and Consolidated Divisions Inc. d/b/a CDI Environmental Contractor for removal and replacement of sod due to vehicle damage and repair fire damage to downspout (enclosure).
-

- D. Review proposal for dog station maintenance from Pet Scoop, Inc. and authorize preparation of a Service Agreement for said services (enclosure).
-

- E. Review proposal for re-striping from HARTCO, LLC, d/b/a CAM Services and authorize preparation of a Service Agreement for said services (enclosure).
-

- F. Review Proposal from Consolidated Divisions Inc. d/b/a CDI Environmental Contractor for 2023-2024 Snow Removal and authorize preparation of a Service Agreement for said services (enclosure).
-

- G. Discuss parking issues regarding Postal carrier spot and fire lane signs (enclosures).
-

- H. Discuss status of operations and maintenance map.
-

VII. OTHER MATTERS

A.

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED
FOR 2023.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.